

Michigan Trauma Coalition
Radisson Hotel, Kalamazoo MI
May15, 2013 0800
See sign in sheet for attendance

Agenda Item	Discussion	ACTIONS
Introductions/Welcome	Kathy Kempf welcomed group	Email Eileen with any questions: wordene@michigan.gov
Minutes Approval	The minutes are posted on the website. Please notify Diana Ropele at ropeled@michigan.gov if you have any changes.	Minutes were not approved as they had only been posted for 24 hours and more time was needed for members to review.
Legislative update	Amy Koestner provided a legislative update as our Lobbyist Sandy Lewis Jones could not be there.	
National COT Update	Amy is STN representative. - No info on when the newest edition of the “book” will be published. Color is orange. - PI chapter edits based on TOPIC and system integration. - Internal Education Process- adding test component to ensure validation. Questions from the group regarding internal versus external requirements varying based on the reviewer. - ATLS-CME- ACS will have on line course that can be done in conjunction with local course. How it will look to be determined. - VRC reviewers- goal is to have all complete TOPIC course to ensure surveyor consistency.	Amy K. will contact Molly L. at ACS and verify requirements on internal and external education requirements.
Finance	- Treasurer reported on unauthorized account activity and need to change banks to 5/3. NO loss of money occurred. - Todd had a handout on current budget for Income and Expenses for review (see handout). - Membership has increased from 39 to 45. - Reminder to all Committee chairs and course directors to submit a budget to the treasurer for any activity to ensure that funds will be available. - Course directors must coordinate classrooms and meeting sites at LCC with Treasurer and Sue.	
Education Calendar	- Joann Burrington has completed the calendar and it is on website. - The 2nd Annual Michigan Pediatric Trauma Conference will take place on June 6th. - Kathy R. and Emily V. provided a summary on the TCAR course.	- Could Sue send monthly reminder to membership to check website for opportunities? Todd will check with Sue. - All members should

	Please go to website for educational opportunities ICD 10 course, TCAR, PCAR, Injury Prevention conference etc.	check website mitrauma.com for educational opportunities.
Website Update	Madonna introduced the SIG members: Rick, Todd and Sue Levandoski. She presented their work plan with a completion deadline goal of 6 weeks if they get one more volunteer.	If you would like to volunteer contact Madonna Walters at madonna.walters@allegiancehealth.org
MTC updates by Chair	Kathy K. reported: Growth of organization requires a review of the Bylaws. Board has planned a working session to review and then bring back to membership for approval. Tentative elections at the end of the year. System research is a priority and a lead is needed for this SIG. Kathy reminded everyone about the educational session planned for the remainder of the day.	If interested in leading or participating in a research project contact Kathy Kempf at kempfk@trinity-health.org
Round Robin	Variety of discussions took place regarding many topics such as reverification visits, injury prevention ideas; start up program challenges.	
Next Meeting	August 15, 10 AM-2 PM Lansing Community College	

Meeting adjourned

Respectfully submitted,
Diana Ropele

Michigan Trauma Coalition

Sign In Sheet

May 15, 2013

Name	Title	Hospital	E-mail	Phone Number
<i>Joan Suring</i>		<i>Providence</i>		
Shem Veurink-Balicki	Trauma CNS	Saint Mary's Health Care	veurinkse@trinity-health.org	616-685-6798
Diana Ropele	Trauma Reg Coordinator - 6	DC H ropeled	@michigan.gov	517-897-5311
Amy Koestner	TPM	Spectrum Health	amy.koestner@spectrumhealth.org	616-391-2172
Rita Cox	TPM	Bronson	COXR@bronson.org	248/341/7695
Shamorie Legend	Trauma Coordinator	Munson	slegend@munson.net	231-935-7514
Rick Riccardi	TPM	Genesis	Rick.Riccardi@genesis.org	810-606-7891
Cheryl Moore	TPM	Marquette	Cheryl.Moore@myh.org	906/255-6935
Jacky Franzen	TPM	Southshore	Framenka@oakwood.org	734-642-2123
Betsy Smith	TPM	Botsford	basmit@chotsford.org	248-588-2555
Heather Payton	registrar/injury prev	Southshore	heather.payton@oakwood.org	
Steven Witkowski	Surgeon services	WBA-TROY	SWitkowski@Beaumont.EDU	
Wendy Reich	Pediatric TCC	St John Hospital & MC	wendy.reich@stjohn.org	

Sheryl Hurst	Injury Prevention	St John Detroit	sheryl.hurst@stjohn.org	313 343-4851
Maryclaire Rawlings	Trauma Program Coor.	STHMC	maryclaire.rawlings@stjohn.org	313 343-7367
Heather Ruffin	Trauma Program Mgr	Mercy HealthPartners	heather.ruffin@mercyhealthpartners.org	231-727-5254
Manikya Armstrong-Goldman	Trauma Coordinator	Detroit Receiving	manikya.armstrong@dmc.org	313 745-2452
Gwyneth Nava	Trauma Coordinator	SGH	gnava@sgdmc.org	313 966-1696
Sue Schafer	Trauma Program Mgr	McLAREN MACCAB	susan.schafer@mcclaren.org	584-493-3814
Kathy Napolitan	Trauma Program Coordinator	Port Huron Hospital	knapolitan@porthuronhospital.org	810-989-3367
JOHN CARGILL	Trauma COORDINATOR	Oakwood Annapolis Hospital	jcargill@oakwood.org	734-467-2397
ERIN A SWENSON	TPM - Pediatric	Beaumont Royal Oak	eswenson@beaumontroyalok.org	248 898-2377
Yvonne Prowant	TPM	MetroHealth Hospital	yvonne.prowant@metrogr.org	616 252-7579
Todd Rhodes	TPM	NDVCH		
Courtney Berry	TPM	McLaren Oakland	cberry@mcclaren.org	248 338-5309
Jacqueline Jordan	Peds TPM / PI spec	Saginaw Covenant Healthcare	jacqueline.jordan@chs-mi.com	989-583-6082
Michelle Maxson	TPM	Hurley Medical Center	mmaxson1@hurleymc.com	810-262-4822
Valerie Canary	Peds TPM	Hurley Med Center	vsain1@hurleymc.com	810-262-7163
D. Cloutier	TPM	Beaumont Health	dcloutier@beaumonthealth.org	248-964-1187
Carol Spinwicker	TPM	St Joseph Mercy - Oakland	spinwicker@stjosephmercy.org	847-858-6690
Kathy Ribbens	Trauma Clinic / I.P.	Spectrum	kathleen.ribbens@spectrumhealth.org	616-341-8641

Michigan Trauma Coalition Presented at MTC Meeting 5/15/2013
Income and Expenses Todd Nickoles, Treasurer

Income	2012	Budget	2013
Participating Members Dues	\$ 147,000.00	\$ 136,000.00	\$ 148,500.00
Education Income			
AIS Course	\$ 4,495.35		
Pediatric Conference	\$ 18,210.00		\$ 15,150.00
ATS Registrar Course	\$ 4,105.35		
Trauma Registrar Education	\$ -		
TCAR	\$ -		
PCAR	\$ -		
ICD-10 Course	\$ -		
Injury Prevention	\$ -		
Collaboration with MCOT	\$ -		
Total Education Income	\$ 26,810.70	\$ -	\$ 15,150.00
Other Income	\$ -		
Total Income	\$ 173,810.70	\$ 136,000.00	\$ 163,650.00
Expense			
Reconciliation Discrepancies	\$ (1,315.00)	\$ -	
Lobbying	\$ 24,000.00	\$ 24,000.00	\$ 10,000.00
Meeting Expenses	\$ 9,103.87	\$ 9,000.00	\$ 2,099.52
Administrative Assistant	\$ 2,845.00	\$ 4,800.00	\$ 1,100.00
Website Development	\$ -	\$ 6,500.00	\$ 1,498.55
Accounting	\$ 2,075.00	\$ 2,000.00	
Office Supplies	\$ 516.76	\$ 500.00	\$ 155.80
Research	\$ -	\$ 10,000.00	
State System Development	\$ -	\$ 10,000.00	
Conference Calls	\$ 350.65	\$ 500.00	\$ 203.24
Liability Insurance	\$ -		
Education Expenses			
AIS Course	\$ 25,320.23	\$ 14,000.00	\$ 18,750.00
Pediatric Conference	\$ 19,940.74	\$ 12,000.00	\$ 1,347.50
ATS Registrar Course	\$ 15,994.07	\$ 12,000.00	
Trauma Registrar Education	\$ 1,332.97	\$ 1,500.00	
TCAR	\$ -	\$ 13,000.00	\$ 9,141.03
PCAR	\$ -	\$ 13,000.00	
ICD-10 Course	\$ -	\$ 10,000.00	\$ 5,000.00
Injury Prevention	\$ -	\$ -	
Collaboration with MCOT	\$ -	\$ 15,000.00	
Total Education Expenses	\$ 62,588.01	\$ 90,500.00	\$ 34,238.53
Bank Fees and Charges	\$ 22.00	\$ -	\$ 222.45
Other Expenses	\$ 1,020.00	\$ -	
Total Expense	\$ 101,206.29	\$ 157,800.00	\$ 49,518.09
Net Ordinary Income	\$ 72,604.41	\$ (21,800.00)	\$ 114,131.91

Current account balance:

Checking	\$ 178,994.96	
Savings	\$ 100,000.00	as of 5/10/13