

MTC General Membership Meeting (3rd Qtr.)

Agenda: September 14, 2021

10:00 am - 11:20 am EST



Register for the General Membership Meeting via the MTC Website.
The meeting link will be provided before the session.

	Time	Topic	Lead
1.	10:00 AM	Welcome & Introductions Review General Membership Meeting Minutes (May 18, 2021) Consent Agenda (Website/Public Portal, ACS Update) Executive Board Report <ul style="list-style-type: none"> • CME for Breakouts & Webinars • Policy Updates • COVID 19 Precautions: Courses, Meetings, Conferences • Mentoring • Treasurer-Elect Position 	Val
2.	10:15 AM	Treasurer's Report – Finance	Chris
3.	10: 25AM - 11:20 AM	Committee & External Reports <ul style="list-style-type: none"> • Registry Committee • Education Committee • Pediatric Committee • Injury Prevention Committee • Compliance Committee (Bylaws/Elections/COI's) • MDHHS Bureau of EMS, Trauma and Preparedness • Legislation & Marketing Committee • MHSR Report (Lobbyist's Report) 	Jane Dawn/Amy R. Amy R Maurice Madonna Eileen Sarah Sandi
4.	11:20 AM	Final Discussion, Adjourn	Val
		Break 11:20 AM – 11:30 AM Sign back in for the Breakout Session of your choice by 11:30 AM	All
	Breakout Session # 1 11:30 AM - 12:30 PM	Presenter – Penny Stevens, DNP, RN, CPNP-AC Trauma Program Manager, Sparrow Hospital- Lansing Moderator: Chris Stimson, BS, RN, CEN Clinical Improvement, Sparrow Hospital- Lansing Topic: “The Importance of Team Communication in PIPS” This presentation will discuss performance improvement element monitoring and describe an action plan for event resolution for both peer and systems issues.  Registration for the breakout session is required to obtain the meeting link. The GoToMeeting link will be provided before the meeting for this session.	

<p>Breakout Session # 2 11:30 AM - 12:30 PM</p>	<p>Presenter – Lindsey Jelsma, DNP, RN, CPNP-PC Trauma Program Manager, Helen DeVos Children’s Hospital</p> <p>Moderator: Erica Surman, BSN, RN, TCRN Pediatric Trauma Program Manager, Beaumont Hospital- Royal Oak</p> <p>Topic – “Lawnmower Injuries in Pediatric Patients” This presentation will review common types of pediatric lawn mower injuries, management, and review safety considerations when using a lawn mower.</p> <p> GoToMeeting</p> <p>Registration for the breakout session is required to obtain the meeting link. The GoToMeeting link will be provided before the meeting for this session.</p>	
<p>Breakout Session # 3 11:30 AM - 12:30 PM</p>	<p>Presenters – Jakob Taube, RN, BSN Trauma Registrar, Beaumont Hospital- Royal Oak</p> <p>& Johnny Wagner, BS-IT/AN, EMT-P EMS Data Coordinator, Bureau of EMS, Trauma & Preparedness Michigan Department of Health & Human Services</p> <p>Moderator: Jane Riebe-Rodgers, MPH, CSTR, CAISS Senior Clinical Information Analyst, CS Mott Children’s Hospital</p> <p>Topic: “EMS Record Retrieval Tips” This presentation will focus on the retrieval of pdf run sheets using a data base. Please note this discussion will not include data mapping.</p> <p> GoToMeeting</p> <p>Registration for the breakout session is required to obtain the meeting link. The GoToMeeting link will be provided before the meeting for this session.</p>	
	<p>December 14, 2021 – MTC General Membership Meeting Annual Meeting & Elections</p> <ul style="list-style-type: none"> • TBD <p>December 16, 2021 – MTC Registrar’s Meeting</p> <ul style="list-style-type: none"> • TBD 	

**Michigan
Trauma
Coalition**



mitrauma.org

General Membership Meeting

September 14, 2021



Welcome & Introductions

September 14, 2021

Go To Meeting Reminders

GoToMeeting™ reminders:

- Please mute your computer's sound unless you are giving a report or asking a question. (*Otherwise, you might be sharing a conversation taking place nearby*).
- If you are using your computer for audio, it is highly recommended to use a headset to reduce ambient noise and echo.
- If you don't have a headset, you can use your PC for visuals and call in by phone for audio.
- If you are using your phone for audio, **please DO NOT put the call on "HOLD" at any time!** This will result in the entire audience being serenaded by your organization's HOLD music or HOLD message.

**Michigan
Trauma
Coalition**



mitrauma.org

To post questions – click on CHAT bubble:



Type your message in the text field, then click Send.

The image displays a GoToMeeting interface. The main window shows a gallery view with four participants: Liz Davis, Sue Miller (SM), Hank Smith (HS), and Charles Winters. A chat window is open on the right, showing a conversation. A smaller inset window on the right shows a 'Stopped' meeting screen with a chat window overlaid on it, where the number '5' is highlighted in the 'Send to' dropdown menu.

CHAT

Me 3:27 PM
Welcome to the meeting!

Charles Winters 3:27 PM
How long will this meeting be?

Me 3:27 PM
This meeting will be about an hour long.

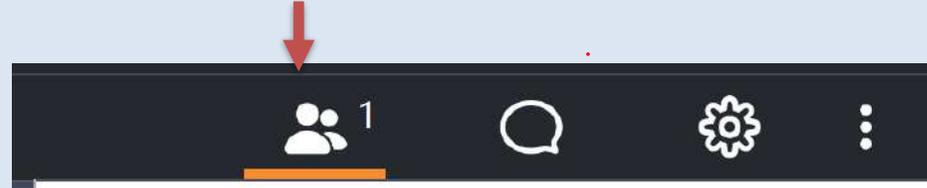
Enter your message

Send to
Everyone

5 SEND

GoToMeeting: Editing Name & Email Laptop/Desktop

Step 1: Click on people pane



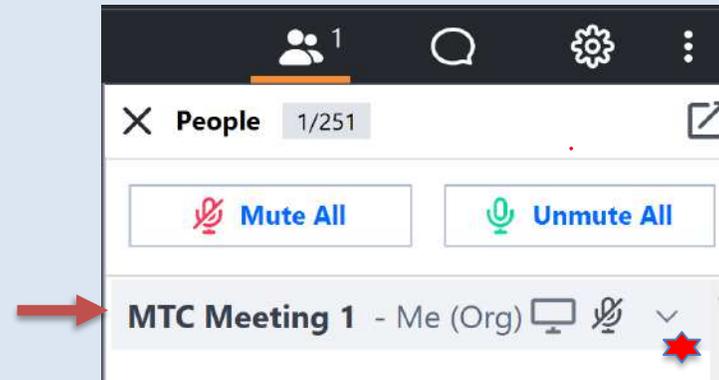
Step 2:

Identify yourself from the participant list.

(you will be highlighted)

&

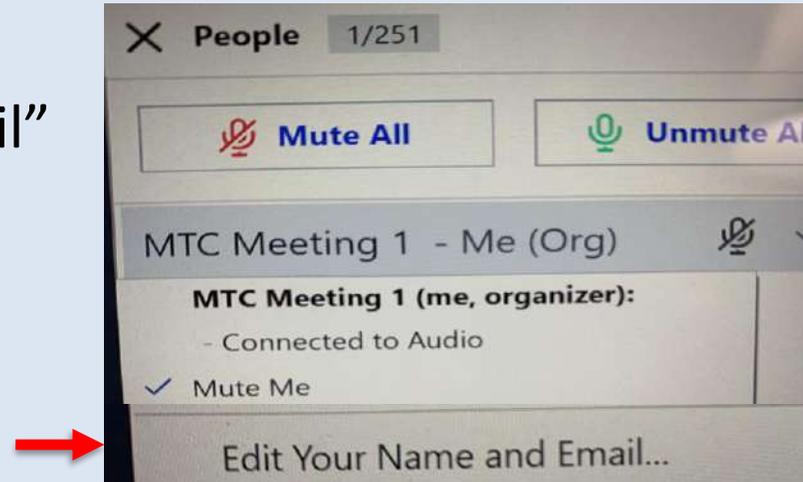
Click on drop down arrow



GoToMeeting: Editing Name & Email

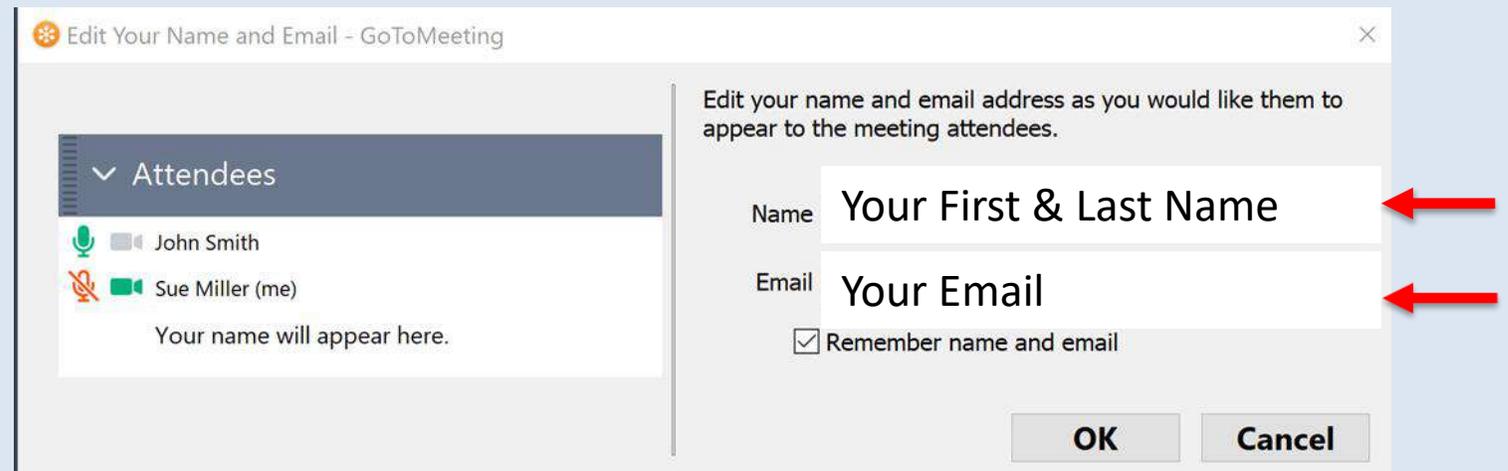
Laptop/Desktop

Step 3: Click
“Edit your name & email”



Final Step:

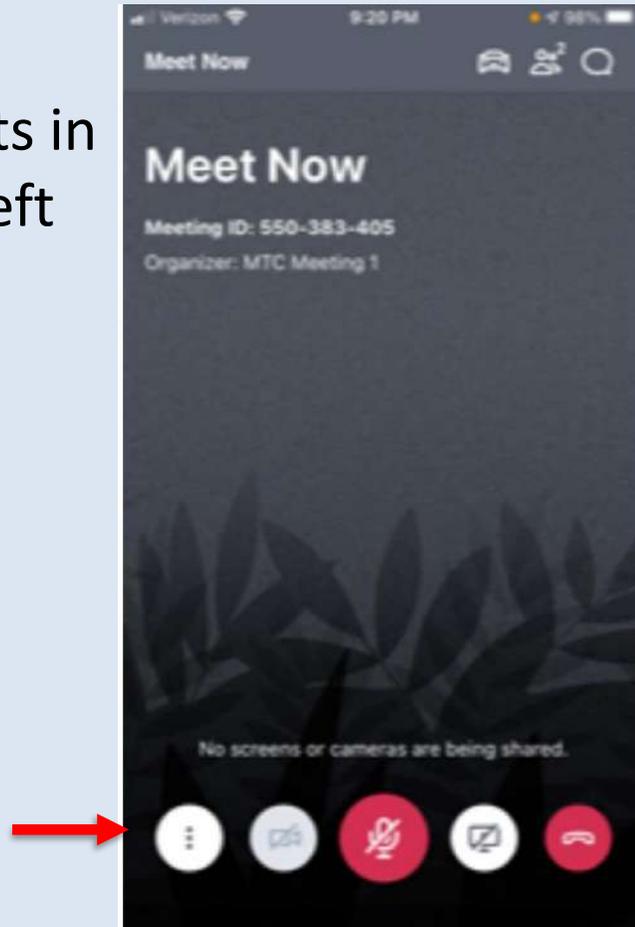
- Enter first & last name
and
- Email address
- Select ok



GoToMeeting: Editing Name & Email Smartphone Instructions

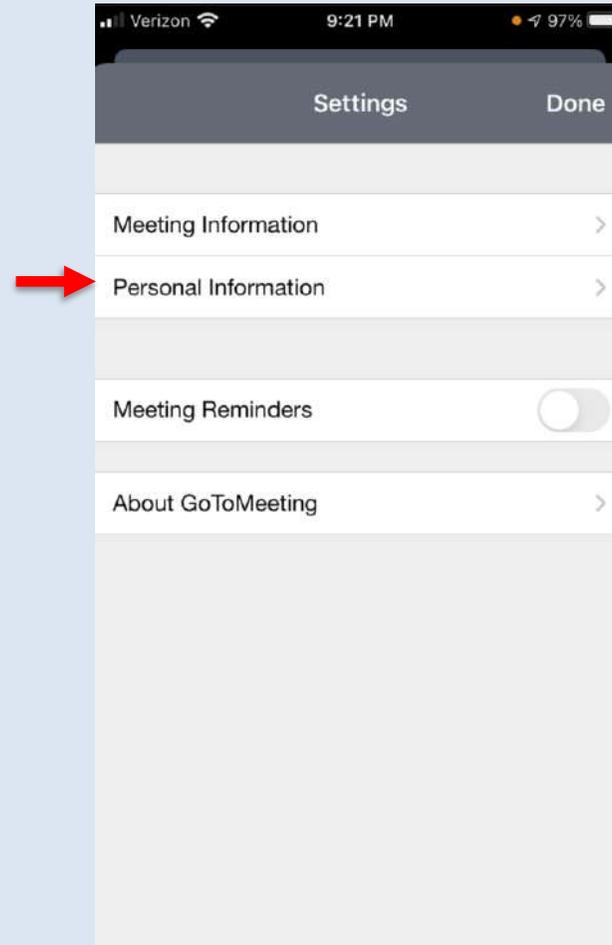
Step 1:

Click on 3 dots in the bottom left corner of the screen



Step 2:

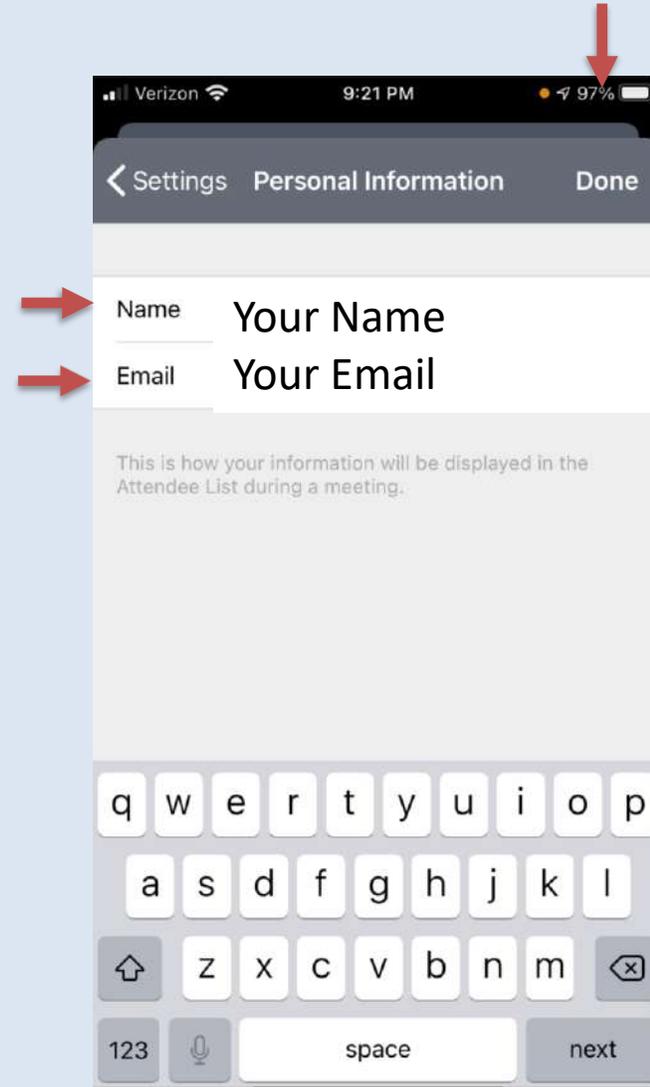
Click on Personal Information



GoToMeeting: Editing Name & Email Smartphone Instructions

Final Step:

Enter your name &
email address,
Select done



Michigan Trauma Coalition
General Membership Meeting
Online Meeting - GoToMeeting
 May 18, 2021 Minutes



Attendance: See GoToMeeting sign-in sheet.

Called to order at _1021_____by ___V. Canary_____

Topic	Discussion	Action/Follow-up
<p>Welcome & Introductions, Review General Membership Meeting Minutes (March 2nd, 2020), Consent Agenda & Executive Board Report</p> <p>Val Canary</p>	<ul style="list-style-type: none"> • Motion to Approve Minutes: S. Hughes, Second L. Walker • Motion to approve Consent Agenda: D. Cloutier, Second S. Hughes <p>Executive Board updates:</p> <ul style="list-style-type: none"> • CME Coordinator: Erica Surman has been chosen to fill the role. Fall is the target goal for CME approval. • Policy updates recommended by Rehmann are currently in process. • A Compliance Committee was created at the last Executive board meeting. Those interested in participating please contact Madonna Walters. • Member updates: Members are encouraged to contact Sue, complete the website update form and notify committee chairs for any updates. This will also assist with the notifications during the legislative push. • The Trauma Funding Sunset is coming soon, please check hospital policy to ensure you are compliant with institutional standards prior to reaching out to legislators to advocate for the extension. • The September General Membership Meeting will now be virtual. 	<p>Motion passed, no objections Motion passed, no objections</p> <p>Contact Madonna Walters if interested in joining the Compliance Committee.</p> <p>Once a bill is introduced regarding trauma funding, please contact your legislators to request support.</p>
<p>Strategic Plan Updates</p> <ul style="list-style-type: none"> • Website: Public Content • Mentoring <p>Madonna Walters /Val Canary</p>	<ul style="list-style-type: none"> • Strategic planning earlier in the year identified a need for public content on the website; designed for lay persons to have access to relevant education and resources for support. The goal is for the public tab to be available by the fall. It will be written at 5th grade reading level. • One resource for the public known as the Trauma survivors' Network is geared toward the consumer, it includes resources for post hospital care. 	

	<ul style="list-style-type: none"> • The recommendation for the MTC website is to keep the footprint small and place it under resources with a specific tab directed toward the public. • Definitions specific to trauma center levels or other factors will be provided for public users with a limited number of links describing public content. • The Public content will be a combined project for the Education and Website work groups. Laura Walker & Madonna Walter would like a total of 6 people to work on this committee. • Target to start meeting in June. • Email Madonna or Val if interested <p>Mentoring Program</p> <ul style="list-style-type: none"> • Reviewing plan to set up formal mentoring program • STN, ENA provide guidelines and suggestions to help narrow down expectations for mentors and mentees 	<p>Email Madonna if interested in developing public content for the website.</p> <p>Val will continue working to develop a mentoring program for MTC.</p>
<p>Treasurer's Report – Finance</p> <p>Chris McEachin</p>	<ul style="list-style-type: none"> • Q1 Report - Interval report reviewed Jan 1 through March 31st. • Variance for membership dues will remain until annual budgets are completed. • Currently we are spending as expected with typical activity for the quarter. • The Basic Registrar Course expenses came in under the expected cost. <p>MTC Balances: Checking ~88,000 Savings ~ 77,000 Reminder we recently placed funds in a money market account</p> <ul style="list-style-type: none"> • Taxes were e-filed on 5/17/21 	
<p>Committee & External Reports</p> <ul style="list-style-type: none"> • Education Committee <p>Dawn Cloutier</p>	<p>Education Committee</p> <ul style="list-style-type: none"> • A needs assessment is in progress and will be sent out to determine courses for 2022. • The online calendar for 2021 educational courses is up on the website. The calendar shows the cost savings to members for specific courses. • A course evaluation tool will be created to review course attendance, value, and help to identify courses for following years. 	<p>The Education Committee will develop both a needs assessment for 2021 and a course evaluation tool.</p>

	<ul style="list-style-type: none"> • The Education Committee is currently seeking speakers for breakouts and webinars. Contact Dawn Cloutier or Val Canary if you know of a speaker interested specifically for Fall (2 needed in total). • The Education Scholarship Sub-committee is working to finalize criteria for the scholarship application and define a clear and objective selection process. The goal is to promote attendance to conferences eligible for awards and educate the membership regarding lessons learned. The plan is to fund scholarships for either a virtual or in-person conference. Applications for 2021, July- December Conferences are due by May 30th, for conferences occurring Jan-June 2022 the deadline is December 31st. Once the process is finalized applications may be submitted by email to MTCCconferencescholarships@mitrauma.org. Members will pay the conference costs out of pocket and MTC will reimburse the scholarship awardee when conditions of the award have been met. Scholarship awardees are asked to present what was learned because of conference attendance. 	<p>Contact Dawn C. or Val C. if you have a speaker for fall breakouts or webinars.</p> <p>The Scholarship sub-committee will email the membership once the criteria are finalized</p>
<ul style="list-style-type: none"> • Pediatric Committee <p>Amy Randall</p>	<p>Pediatric committee</p> <ul style="list-style-type: none"> • Working to plan the Pediatric trauma conference. Goal is to have an in- person conference in Detroit. The official date is pending, likely will be this fall. • The radiology recommendations for imaging in pediatrics are in process. Completion of the recommendations is anticipated by the end of summer. A QR code will be added to the posters as well as a link to the MTC website for guidelines. 	<p>The committee will notify the membership once a final date for the Pediatric Conference has been determined.</p>
<ul style="list-style-type: none"> • Injury Prevention Committee <p>Maurice Cox</p>	<p>Injury Prevention</p> <p>There has been lots of transition and changes in staffing at member facilities.</p>	

	<ul style="list-style-type: none"> • Stop The Bleed, older adult falls, and teen driving are areas of focus for injury prevention. Injury Prevention courses are coming out with virtual options since classroom time is limited due to COVID. Quick Shot sessions will be held. Laura Walker and Marie Snodgrass are taking lead for these sessions. The first session will be held on May 27th. • The Injury Prevention Strategic planning conference has been postponed to Spring of 2022. • Heat stroke thermometers have been ordered and will be as part of an outreach program. The group is working on turning it in to a metric for injury prevention activities. • Gun Safety- committee formation is pending • If you have a Stop The Bleed activity, please share with Dr. Buck at Ascension St. John in Detroit. • National Stop The Bleed Day is May 20th. • There was recently legislation proposed that allows alcohol sales to go past 2 am. The injury prevention committee recommends opposition of this legislation and that members reach out to legislators to let their voice be heard regarding this bill. 	<p>Email any completed Stop the Bleed activities to Dr. Buck at Ascension St. John.</p> <p>Members to reach out to legislators to voice concerns regarding the bill.</p>
<ul style="list-style-type: none"> • MDHHS Bureau of EMS, Trauma and Preparedness <p>Eileen Worden</p>	<ul style="list-style-type: none"> • The first Annual Trauma Report was published on the MDHHS website. • The state will continue to collect EMS elements in image trend. • The Annual State Trauma Conference is in the planning stages. It will be a virtual conference held Sept 29th- 30th. • The state injury prevention plan is in process, with a 1st draft anticipated by late summer. • The Strategic plan should be completed by late July. • The Covid-19 pandemic and response is still on going. As a result, state employees are required to stay remote until late July. The COVID positivity rate is down trending however it remains 10.8% overall. Incidence of MSK and B117 variant are being monitored. 	
<ul style="list-style-type: none"> • Legislation & Marketing Committee <p>Sarah Hughes</p>	<ul style="list-style-type: none"> • The committee is looking for people interested in writing blog pieces regarding trauma subject matter. Forward any news/blog pieces to MTCNews@mitrauma.org 	<p>Contact Sarah or email MTC News with any blog material.</p>

	<ul style="list-style-type: none"> • An updated brochure and a 30 second video were created to promote the trauma funding extension. Go to the Mitrauma.org website, click the legislative tab to view the video. The push is for education of the legislators to understand importance of trauma funding. • On legislative tab you can locate your legislator by address 	
<ul style="list-style-type: none"> • MHSA Report (Lobbyist's Report) <p>Sandi Jones</p>	<ul style="list-style-type: none"> • Stop The Bleed: On Thursday around 12:30 the resolution recognizing Stop The Bleed Day will be read. • www.milegislator.org you can watch the reading live. • The trauma funding sunset bill draft will be entered end of this or next week. • As soon as it is introduced there will be a bill number, and an alert will be sent to the membership. The ask is that members reach out to legislators to advocate for continuation of funding. Please check hospital policies prior to contacting legislators to ensure compliance with institutional policy. • Other Legislation: HB 4115, Alcohol bill passed with 61 yes votes and 41 no votes and is now pending senate review. 	<p>Members are asked to reach out to legislators to support ongoing trauma funding in Michigan once a bill has been introduced.</p>

Meeting adjourned at _____ 11:22 am _____

Respectfully submitted,

____ J. DeRosier RN _____



Website Workgroup/ Public Content: Consent Agenda Update

Madonna Walters, MS, RN
Chair, MTC Website Workgroup

Henry Ford Allegiance Health – Jackson

September - 2021

Michigan
Trauma
Coalition



mitrauma.org

Public Content on MTC Website:

- *Work began this summer*
- ***Goal is accurate and accessible information for lay persons, as well as links to other sites that already have excellent public portals.***
- **Subcommittee consists of:**
 - *Laura Walker (Covenant)*
 - *Anita Barksdale (St. Joseph Mercy Oakland)*
 - *Dawn Cloutier (DMC Sinai-Grace)*
 - *Val Canary (Hurley)*
 - *Madonna Walters (Henry Ford Allegiance)*



Objectives are the same:



Dedicated to reducing traumatic injuries while developing better care and treatment of trauma patients in

Home About Membership Committees/SIGs Education/Events Prevention Legislative Resources MI Trauma System



Add new menu item under “RESOURCES:”

E.g. called “For the Public” with two pages:

1. **FAQ and Definitions**
2. **Links**

1. **FAQ & Definitions**, e.g. Trauma, Trauma Activation, Trauma Center, Trauma System, trauma transfers, rehabilitation, etc.
2. **Links** to other sites, listed by **type/ problem/ diagnoses** with a short description:
 - **General Trauma, Brain Trauma, Burns, Spinal Cord**, etc.
 - **PTSD, Anxiety, Pain Management, Finances, Prevention**, etc.

Public Content Sub-Committee:

- **Committee met to review goal, objectives, and assign work.**
- **Reviewed recommendations of the Joint Commission and CMS around:**
 - **Reading levels for written materials (5th – 6th grade level)**
 - **Improving health literacy.**
- **For FAQ/ Q & A – Identified 10 basic items.**
- **For website links with annotations – Identified seven sites.**
- **Plan to complete the work by Spring 2022.**



General website update:

- **Using slide kiosk on Home page to promote**
 - **Legislative Call-to-Action**
 - **Urgent need for blood donors**
- **Plan to use that space for other campaigns in the future**

Home About Membership Committees/SIGs Education/Events Prevention Legislative Resources MI Trauma System

Urgent!

Michigan needs a fully-funded statewide trauma system to save lives following life-threatening injuries. Unless the legislature acts now to support *House Bill 5094*, our current trauma system will have its funding cut in half beginning October 1, 2021. *Michigan remains one of only two states in the country without a fully funded trauma system.* Please contact your representatives now and make your voice heard!

Act Now!

LEARN MORE

This screenshot shows a website navigation bar with links: Home, About, Membership, Committees/SIGs, Education/Events, Prevention, Legislative, Resources, and MI Trauma System. Below the navigation is a slide kiosk featuring a photograph of emergency responders with a patient. The text on the slide reads: "Urgent! Michigan needs a fully-funded statewide trauma system to save lives following life-threatening injuries. Unless the legislature acts now to support House Bill 5094, our current trauma system will have its funding cut in half beginning October 1, 2021. Michigan remains one of only two states in the country without a fully funded trauma system. Please contact your representatives now and make your voice heard!" A large red "Act Now!" graphic is overlaid on the image, and a "LEARN MORE" button is at the bottom left.

Other ongoing website work includes

- MTC News – more blogs needed
- Keeping event calendars up-to-date

Committees/SIGs Education/Events Prevention Legislative Resources MI Trauma System

Critical Blood Shortage

Trauma centers in Michigan, and across the U.S., are facing a severe blood shortage due to an unprecedented number of blood drive cancellations in response to the coronavirus outbreak. Healthy individuals are urgently needed to donate and help patients counting on lifesaving blood. The blood shortage is so dire it could mean a crisis for Michigan communities if unrelieved.

LEARN MORE

This screenshot shows a website navigation bar with links: Committees/SIGs, Education/Events, Prevention, Legislative, Resources, and MI Trauma System. Below the navigation is a slide kiosk featuring a photograph of a person in blue gloves holding a blood bag. The text on the slide reads: "Critical Blood Shortage. Trauma centers in Michigan, and across the U.S., are facing a severe blood shortage due to an unprecedented number of blood drive cancellations in response to the coronavirus outbreak. Healthy individuals are urgently needed to donate and help patients counting on lifesaving blood. The blood shortage is so dire it could mean a crisis for Michigan communities if unrelieved." A "LEARN MORE" button is at the bottom right.

Don't forget:

*Instructions for
How to Login*

**Go to
COMMITTEES/
SIGS >
Web Site
Workgroup**

Web Site Workgroup/ SIG | X Mail - Walters, Madonna - X How To Lis

ma.org/membershipcommittees/special-interest-groups/web-site-special-int 50%

Events
Trauma Coalition better care and treatment of trauma patients in Michigan.

Home About Membership **Committees/SIGs** Education/Events Prevention Legislative Resources MI Trauma System

Web Site Work Committees/SIGs

The Web Site Committee is responsible for the presence of our members and other users on our infrastructure, our group is working to enhance its functionality and appearance through periodic web site updates that are done by the Group. The meeting schedule is available on the website in the coming months.

For information about the Website, contact Madonna Walters MS, RN. For any difficulty navigating the website, contact Sue Levandoski, Admin. Asst.

Workgroup Chair: Madonna Walters
Trauma Program RN, Henry Ford Alameda Hospital
mwalter6@hfhs.org

Sue Levandoski (assistant, non-voting)
MTC Administrative Assistant
michigantrauma@gmail.com

Meeting Minutes - Members only

How to login to the MTC website
This "Website 101" document provides specific instructions on how to login to the website. Save it now and reference it later!

How to Update Your Member Hospital Listing(s)
Use this document to let MTC know that you have had changes in your Trauma Program roster

Search Here
SEARCH

In 1984, seat belt use in Michigan was below 20%. It rose to 60% shortly after the law went into effect in July 1985, according to state police. The current usage rate for 2019 is 94.4%. (Michigan Office of Highway Safety Planning)



Reminder: *Verify that your hospital's listings are up to date:*

Go to **MEMBERSHIP > Member**

Institutions:

- *Is everyone in your Trauma Program listed there, including your Trauma Medical Director?*
- *If not, complete the form*

“How to Update your Hospital Listing(s)”

(located on MTC website at

Committees > [Website Workgroup](#))



Member Institutions

Members

Search for Trauma Centers

All Trauma Centers

Allegan General Hospital, Allegan, MI
Ascension Borgess, Kalamazoo, MI
Ascension Macomb-Oakland Hospital, Madison Heights (Oakland), MI
Ascension Macomb-Oakland Hospital, Warren (Macomb), MI
Ascension Providence Hospital, Novi Campus, Novi, MI
Ascension Providence Hospital, Southfield Campus, Southfield, MI
Ascension Providence Rochester Hospital, Rochester, MI
Ascension River District Hospital, East China, MI
Ascension St Joseph Hospital, Tawas, MI
Ascension St. John Hospital, Detroit, MI
Ascension St. Mary's Hospital, Saginaw, MI
Ascension Standish Hospital, Standish, MI
Aspirus Keweenaw Hospital, Laurium, MI
Beaumont - Royal Oak, Royal Oak, MI
Beaumont Health - Farmington Hills, Farmington, MI
Beaumont Hospital - Dearborn, Dearborn, MI
Beaumont Hospital - Taylor, Taylor, MI
Beaumont Hospital - Trenton, Trenton, MI



Thanks to our current workgroup members and staff

- ***Always looking for new members.***
- ***Also recruiting a Chair and Vice-Chair.***
- ***Questions: mwalter6@hfhs.org***



MTC Committee Report for Leadership Council Meeting



Oral Report

Informational Report/ Consent Agenda

1.	<i>Date: September 14, 2021</i>
2.	<i>Committee Name: ACS/COT Update</i>
3.	<i>Committee Chair: Amy Koestner</i>
4.	<i>Current Committee members: NA</i>
5.	<p><i>Goals: continue to assist Michigan centers with ACS site survey information</i></p> <p>Next COT mtg October 19-20, 2021 (virtual) New gray resource manual release has been delayed. Next update may be fall COT meeting, possibly end of 2021. ACS has done close to 100 virtual visits. ACS has work group with 3 physician surveyor and 3 nurse surveyors to work on the medical record process. Meeting bi-weekly to send recommendations to VRC executive committee Currently taking visit requests for 2023 Check ACS website for updates on documents and virtual process. Important to make sure you have the latest version. ACS accepting applications for June 2022 and beyond. ://www.facs.org/quality-programs/trauma/tqp/center-programs/vrc/ Biggest challenges for centers have been HR and IS security for access to patient charts. ACS is moving to request prep-review virtual meeting be closer to 2 weeks out versus 1 week prior to site visit. Assist with making sure surveyors can access charts and documents Centers have been successful with using Sharepoint and Abode to assist with document review. Virtual tours continue to be a little challenging with conductivity and flow. Many centers are using a combination of Ipads and phones to assist with connectivity and flow. “leap frog” from ED to OR, to ICU, etc. Lots of connectivity issues with ambulance bay/helipads Can’t emphasis enough to do test runs with tour prior to ACS visit.</p>
6.	<i>Challenges or obstacles NA</i>
7.	<i>Progress in regard to your committee’s <u>budget</u>. NA</i>
8.	<i>Additional Comments/Concerns: NA</i>
9.	<i>Recognition of specific committee members/ their contributions: NA</i>



Executive Board Report

Valerie Canary, MSN, RN

President, Michigan Trauma Coalition

Hurley Medical Center-Flint

September 14, 2021



Format Today:

- **Full agenda packet with PowerPoints**
 - Posted on website (on minutes page) & emailed out
- **Business Meeting:** 10:00 AM – 11:20 AM
- **Choice of 3 Breakout sessions:** 11:30 AM – 12:30 PM



Breakout Sessions

Breakout 1

Topic: The Importance of Team Communication in PIPS

Presenter: Penny Stevens, DNP, RN, CPNP-AC

Moderator: Chris Stimson, BS, RN, CEN

Breakout 2

Topic: Lawnmower Injuries in Pediatric Patients

Presenter: Lindsey Jelsma, DNP, RN, CPNP-PC

Moderator: Erica Surman, BSN, RN, TCRN

Thank you to session presenters & moderators



Breakout Sessions

Breakout 3

Topic: EMS Record Retrieval Tips

Presenters: Jakob Taube, RN, BSN & Johnny Wagner, BS-IT/AN, EMT-P

Moderator: Jane Riebe-Rodgers, MPH, CSTR, CAISS

Thank you to session presenters & moderators



Executive Board Report

Breakouts & Webinar CME

- CME Application was submitted & approved for 1 year
- Thank You Erica Surman!!!
- 1 hr. CME credit is available for Breakout 1 & 2
- ***To receive credit you must enter your first and last name & email address in the GoToMeeting participant list.*** Also known as the People Pane.



Executive Board Report

Breakout & Webinar CME

- Instructions will be sent via email after breakout sessions approved for CME.
- Instructions will only be received if your name and email are appropriately listed in the GoToMeeting People Pane.
- Evaluations must be completed within 30 days to receive CME credit



Executive Board Report

Policy Updates

- Rehmann recommendations received, policy updates completed:
Membership Dues & Payables policies
- Document Retention and Destruction policy updates in progress



Executive Board Report

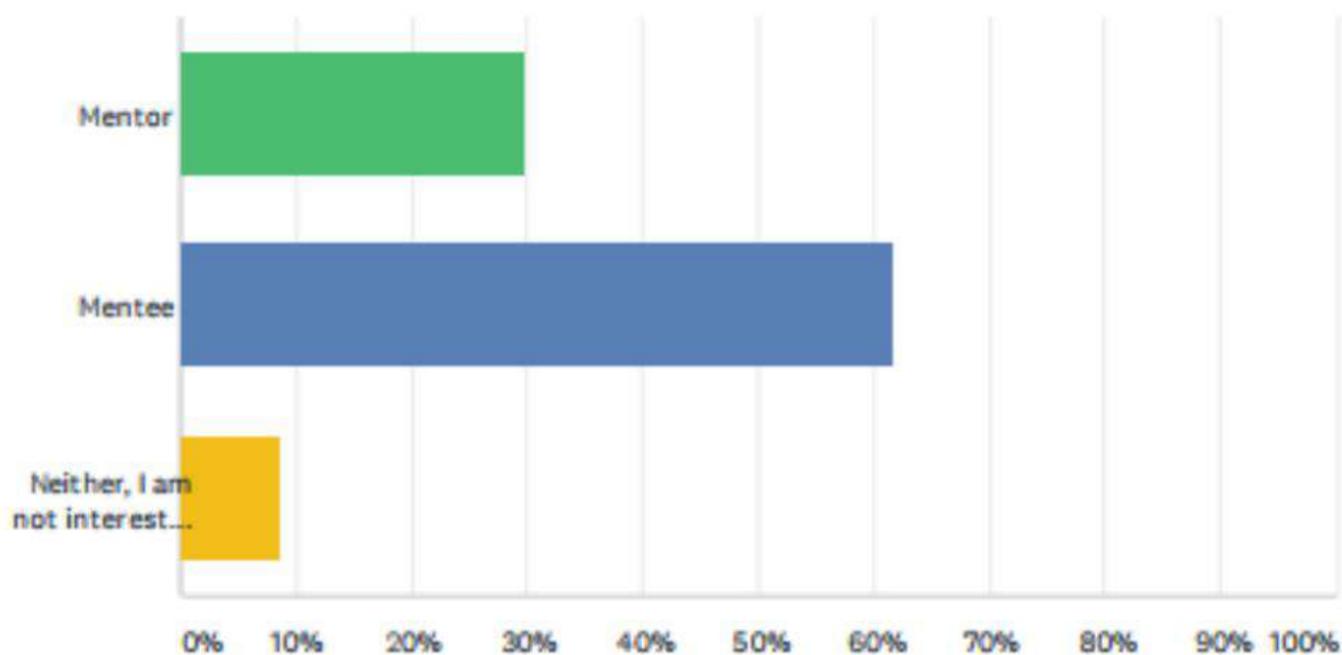
COVID-19 Precautions

Indoor - Conferences/Courses/Meetings

- Masks required regardless of vaccination status
- Social distancing
- Limit high touch surfaces (avoiding self serve buffets)

Q1 If MTC created a mentoring program, I would be interested in signing up as:

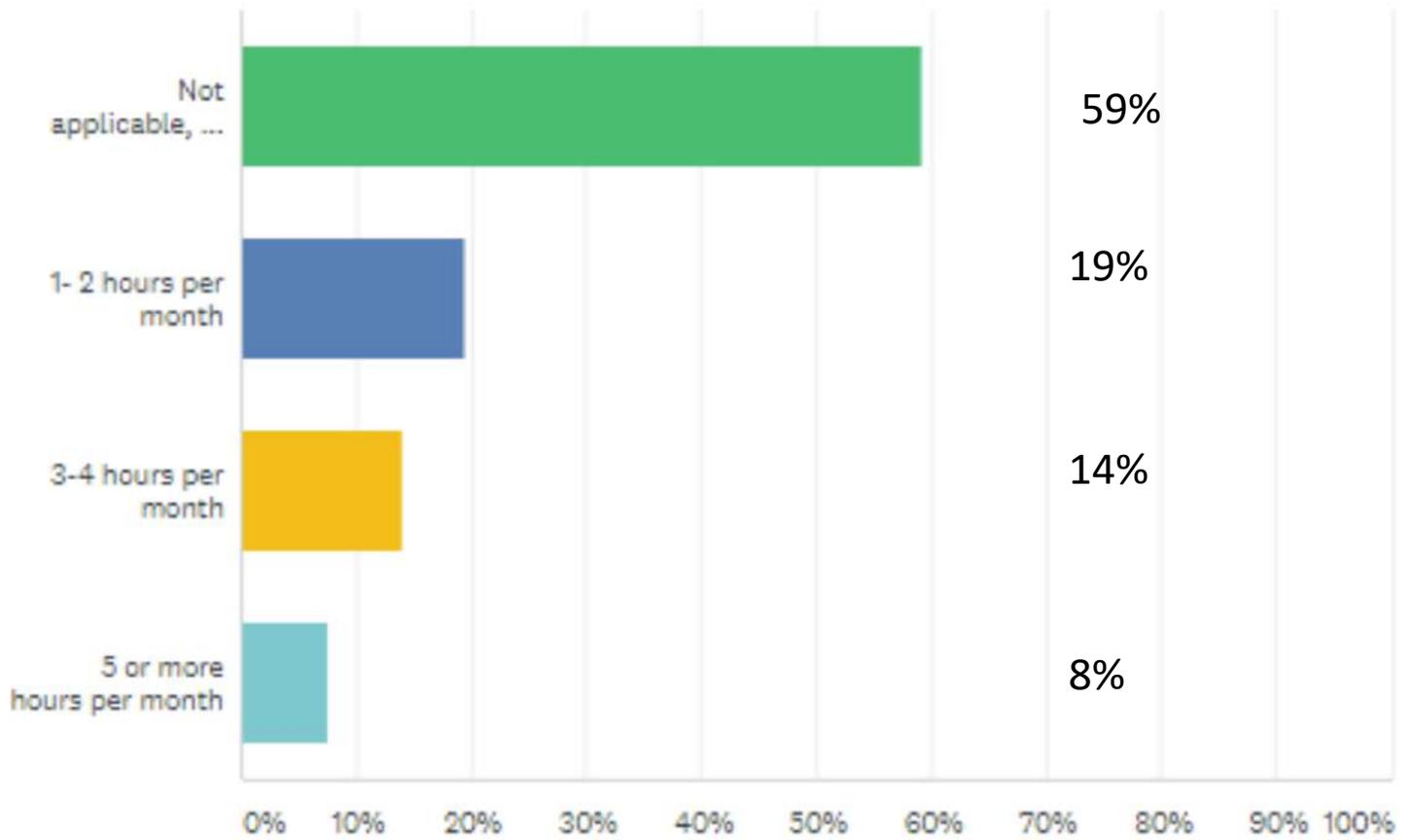
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Mentor	29.79%	28
Mentee	61.70%	58
Neither, I am not interested in participating in a mentoring program	8.51%	8
TOTAL		94

If you are willing to share your knowledge and skills as a mentor, how many hours would you be willing to provide to the mentoring program each month?

Answered: 93 Skipped: 1





Executive Board Report

The Results are in.....
Treasurer-Elect

Congratulations Marleen Nowakowski!!

Marleen will succeed to Treasurer in January 2022



Executive Board Report

Trauma Funding Sunset

- October 1, 2021
- **We will need your help to maintain state trauma system funding**

General Membership Meeting – December

- TBD- Potentially a virtual meeting

Treasurer's Report

Christine McEachin, MBA, BSN, EMT-P/IC, RN

MTC Treasurer

Michigan Trauma Coalition



mitrauma.org

**Michigan Trauma Coalition(MTC)-Budget
FY 2021**

January 2021-December2021

	2021 Proposed	2021 Actual
Participating Members Dues	\$ 120,500.00	\$ 56,550.00
Education Course Income (AIS, ICD-10, etc.)	\$ 80,600.00	\$ 17,340.00
Stop the Bleed Match	\$ 15,000.00	\$ -
Total Income	\$ 216,100.00	\$ 73,890.00
Contractual Services		
Insurance	\$ 1,405.00	\$ 1,401.00
Attorney	\$ 2,500.00	\$ 491.00
Lobby	\$ 24,300.00	\$ 12,000.00
Administrative Assistant	\$ 14,160.00	\$ 3,131.00
Accounting	\$ 7,500.00	\$ 3,871.58
CME Coordinator (New for 2021)	\$ 1,000.00	\$ -
Website Development	\$ 4,800.00	\$ 2,961.05
Total Contractual Services	\$ 55,665.00	\$ 23,855.63
Meeting Expenses		
MTC General Membership Meeting(s)	\$ 12,400.00	\$ -
MTC Registrar Meeting	\$ 6,000.00	\$ -
Strategic Planning Meeting	\$ 3,000.00	\$ -
Conference Calls	\$ 500.00	\$ 43.78
Honoraria	\$ 2,000.00	\$ 160.00
Injury Prevention: Strategic Planning	\$ 3,000.00	\$ -
Other Expenses		
Office Supplies	\$ 150.00	\$ -
Postage	\$ 200.00	\$ 11.00
Advocacy & Outreach	\$ 20,000.00	\$ 835.00
Stop the Bleed Match	\$ 15,000.00	\$ -
PEDS: Special Project (Carry Over to 2021)	\$ 3,000.00	\$ -
IPC: Special Project (Heatstroke Thermometers)	\$ 4,500.00	\$ 4,777.90
Licensing & Fees (Pay Pal, Survey Monkey, WebEx, Box, Bank)	\$ 6,500.00	\$ 2,240.46
Post Office Box	\$ 1,500.00	\$ -
Total Other Expenses	\$ 77,750.00	\$ 8,068.14
Education Expenses		
Pediatric Conference	\$ 28,190.00	\$ -
Injury Prevention Symposium	\$ 12,500.00	\$ -
*Fall Prevention Activity	\$ 3,000.00	\$ -
ATS: Injury Prevention Course	\$ 17,325.00	\$ -
AIS Course	\$ 46,300.00	\$ -

Meeting: September 2021

Report Period: Q2-01/01/21-06/30/21

Change +/-

\$	(63,950.00)	\$	-	*Includes COVID refund
\$	(63,260.00)	\$	-	
\$	-	\$	-	
\$	(127,210.00)			

\$	4.00			
\$	2,009.00			
\$	12,300.00			*Includes 3% increase effective 8/2021. 1st increase ev
\$	11,029.00			*Annual max. reflects 5.1% hourly rate increase but shouldn't change total for 2021.
\$	3,628.42			*Rehman & McQuaid included.
\$	1,000.00			*RN Position for CME Coordination.
\$	1,838.95			*Reflects contractual increase \$50.00 p/month (overall reduction as website had to be rebuilt previous year)
\$	31,809.37			

\$	12,400.00			*Reduced due one planned virtual meeting.
\$	6,000.00			*Reduced due to two planned virtual meetings.
\$	3,000.00			*Reduced due to honorarium not needed this year.
\$	456.22			
\$	1,840.00			
\$	3,000.00			*Independent of IP Symposium

\$	150.00			
\$	189.00			
\$	19,165.00			*Formerly Marketing
\$	15,000.00			
\$	3,000.00			*Development of standardized imaging recommendation
\$	(277.90)			*MTC Asset: Heatstroke Outreach

\$	4,259.54			
\$	-			
\$	68,181.86			

MTC Contribution Per Person

\$	28,190.00			
\$	12,500.00			
\$	3,000.00			
\$	17,325.00			*5% increase for potential rate increase.
\$	46,300.00			

\$	16,300.00
\$	5,500.00
\$	23,000.00
\$	26,650.00
\$	3,200.00
\$	-
\$	2,000.00
\$	3,000.00
\$	<u>186,965.00</u>

*Removed for 2021

\$	<u>4,700.00</u>
\$	<u>3,000.00</u>
\$	<u>3,000.00</u>
\$	<u>10,700.00</u>

Note: CSTR, CAISS certifications (CSTR: 8 x\$350.00, CAISS: 8x:
 *Additional attendees.
 \$1,500.00 x2-need special budget request

\$	<u>297,656.23</u>
----	-------------------

\$ 170,466.23

ent account balances prior to the meeting

Registry Committee Report

Jane Riebe-Rodgers, MPH, CSTR, CAISS

Registry Committee Chair

Michigan Trauma Coalition



mitrauma.org



**Education Committee
&
Education Scholarship Subcommittee**

Dawn Cloutier BSN, RN

Amy Randall, MSN, RN, TCRN

**Michigan
Trauma
Coalition**



mitrauma.org



Education Committee

Needs assessment for 2022 Courses

Develop 2022 Course Calendar

- Statewide ATCN, TNCC, ABLIS, TCAR/PCAR, TCRN



Education Committee

Evaluation tool

- Break-out Sessions
- Webinars
- CME

Speaker needed for December 2021 Webinar

- SBCC State Burn Coordinating Center?



Education Committee

2022 Topics for break out sessions

- Two topics and individuals
 - Validation Process
 - Research Projects
 - Quality Improvement Projects
 - Developing ongoing nursing trauma education-ER, OR, ICU/PICU
 - Including EMS in your trauma program



Education Committee

2022 Topics for Webinars

- Physicians or Trauma Staff
 - Radiology in pediatric
 - Unstable Pelvic Injuries
 - ER Thoracotomy - Adults or Pediatric
 - Traumatic hemorrhagic Shock



Education Committee

MTC Completed Webinars and Breakouts Topic	Date
Suicide: How do we make a difference	May 18, 2021
Critical Elements for a successful virtual re-verification	May 18, 2021
Trauma Care in Rural Setting	April 27, 2021
Coding Tips & Tricks for the trauma registry	March 2, 2021
Helping Survivors on the Road to Recovery	March 2, 2021
Hunting Related Injuries – Trees	Feb 19, 2021
Penetrating Trauma	Dec. 17, 2020
Non-Accidental Trauma: Protecting our most vulnerable patients	Dec. 3, 2020
Geriatric Trauma with Benchmarks and implementation	Oct. 15, 2020
Road Map to Michigan Legislature	August 6, 2020



Scholarship

- Documents and applications have been updated to include the option for virtual conference scholarships (*these documents will be shared with general membership and available on MTC website*)
- Applications are due by November 30th, 2021 for events occurring January 1st to June 30th, 2022. Applications for the remainder of 2021 will be considered as received.



Scholarship

- Awardees of scholarship will be asked to present to the general MTC membership, or a designated breakout session, key concepts and lessons learned from the conference.
- Awardees will be personally reimbursed for conference and associated fees. Facilities will NOT be reimbursed.
- Please see Conference Scholarship Application for complete information



Scholarship

- Our committee would love to be able to award all of the funds that are available to MTC members
- Any questions feel free to reach out to
Amy Randall, randalam@med.umich.edu or
Dawn Cloutier, dcloutier@dmc.org
we are happy to help!



Pediatric Trauma Committee Report
September 14, 2021

Amy Randall, MSN, RN, TCRN
Chair, Pediatric Committee



Pediatric Trauma Conference 2021

- We will be holding the pediatric trauma conference on October 20th, 2021! IN PERSON!
- The conference will be held in Detroit at the International Banquet Center
- We will be asking that all attendees wear masks while at the event.



Pediatric Trauma Conference 2021

- Approved for 7.5 hours of CME – will also be applying for EMS credits
- Remember, EVERY center sees injured children. The Pediatric Trauma Conference is for ALL
- Register on MTC website – fee is \$60 prior to September 17th, then \$85 until October 1st. After October 1st fee is \$110 (if space allows)



Injury Prevention Committee

**Maurice Cox, RN, CC EMT-P/I-C
Chair, Injury Prevention Committee**

**Laura Walker, RN, BSN, EMT, CFRN
Chair, Injury Prevention Conference**



Injury Prevention

- IP Symposium Oct 7, 2021
- Older Adult Safety Task Force Oct 26 and November 10th
- Greeting new members
- National Injury Prevention Day
- Elections
- Committee

Michigan Trauma Coalition



mitrauma.org



Michigan Trauma Coalition



mitrauma.org



Shown below left, l-r: Anita Barksdale from St. Joseph Mercy Oakland, **Nancy Butty**, Ascension Providence Rochester Hospital and **Vanessa Mier**, Ascension Providence Hospital-Southfield, who is also pictured below right fitting a child with a new bike helmet.





Report from
MTC Compliance Committee
***(Bylaws, Conflict of Interest,
Elections)***

Madonna Walters, MS, RN

Sept. - 2021

**Michigan
Trauma
Coalition**



mitrauma.org

MTC Compliance Committee 2021:

- **Madonna Walters** (Henry Ford Allegiance)
- **Marleen Nowakowski** (McLaren Macomb)
- **Christine Baker** (McLaren Flint)

1. *Met in August, 2021*

2. *Reviewed charter:*

- *At least three members who meet at least annually to*
 - *Review MTC compliance with MTC **Conflict of Interest (COI)** policy;*
 - *Review MTC **Bylaws** annually;*
 - *Verify which officer positions are due on ballot for December **Annual Elections***
 - *Other policy and compliance reviews as assigned by the MTC Executive Board.*
- *Provide an **annual written report** to the MTC Executive Board, prior to its 3rd Quarter meeting.*



COI review:

100% of Leadership Council and contractors have completed the COI form for this 2-yr cycle.

MTC Conflict of Interest Compliance - every two years

<i>(green cell indicates signature on file)</i>			
Board Members	COI 2021	COI 2022	COI 2023
MTC President	Val Canary		
MTC Immed. Past -Pres	Madonna Walters		
Pres.-Elect (Vacant)			
MTC Treasurer	Chris McEachin		
MTC Treasurer-Elect (Vacant)	Marleen Nowakowski		
MTC Secretary	Jessica DeRosier		
Committee Chairs			
MTC Education Committee Chair	Dawn Cloutier		
MTC IP Committee Chair	Maurice Cox		
MTC Pediatric Chair	Amy Randall		
MTC Registrars' Committee Chair	Jane Riebe-Rodgers		
MTC Research SIG Chair	Deb Falkenberg		
MTC Legislative/Marketing Committee Chair	Sarah Hughes		
Website Workgroup	Madonna Walters		
Physicians-At-Large			
Gaby Iskander, MD, MS, FACS	Gaby Iskander		
Joel Robinson, DO, FACEP	Joel Robinson		
Jason Pasley, DO FACS	Jason Pasley		
Kurt Kralovich, MD, FACS	Kurt Kralovich		
Oreste Romeo, MD, FACS	Oreste Romeo		
Contractors			
MTC Administrative Asst.	Sue Levandoski		
Lobbyist	Sandi Jones		
Website Administrator	Dan Romanchik		



Bylaws review and recommendations:

- 1. Remove redundant sentence in Article IV (Officers, Term) –**
Repeated in both 4.1 and 4.3.a: “Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board.” Leave this in 4.3.a, TERM.
- 2. Restore the Treasurer-Elect position to a 2-yr term,** as described when it was created in 2019. *(Had inadvertently been changed to a 1-year term during last Bylaws’ review.) Insert in 4.3.a TERM.*
- 3. Restore the Secretary’s term as a 2-year term.** *(The listing of the term had inadvertently been removed during last review – There is currently no description of the length of the Secretary’s term.) 4.3.a TERM.*
- 4. Restore description of which officers begin their terms in alternating years – odd vs even years.** *(Had inadvertently been removed during last review.) Insert in 4.3.a TERM.*
- 5. Insert description of the role of the Physician Members-at-Large.** *(All other members of the Leadership Council (Officers and Committee Chairs) are described, but Physicians-at-large are not). Insert in Article 2.3.*

MTC Elections – December 2021: Elections in December will include the following offices –

a. President-Elect (1-year term beginning Jan. 1, 2022)

b. Treasurer-Elect (2-year term beginning Jan. 1, 2022).

- i. This requires that we vote on the Bylaws changes prior to the December elections, specifically to restore the Treasurer-Elect to a 2-yr term, as originally intended in 2019.
- ii. The Treasurer-Elect who is in the position in 2021 (Marleen Nowakowski) will automatically advance to the position of MTC Treasurer on January 1, 2022.

b. Start thinking NOW about whether you'd like to run for either office.

- ii. Nomination Forms will be posted on the Members-only MTC page under [Resources > Elections and Other Voting](#).



- ***After review, we will need a motion (and a second) to accept these recommended changes in the Bylaws.***
- ***Then each MTC member hospital will have an opportunity to vote to approve them.***

Thank you



Log of Proposed Changes to MTC Bylaws for Fall, 2021

<p><i>Area of Concern</i></p>	<p>Current Bylaws <i>(Referenced by Current Bylaw Number)</i></p>	<p>Proposed Bylaw Change for Fall 2021 <i>(Referenced by Proposed Bylaw Number)</i></p>	<p>Comments / Rationale</p>
<p>1.) <u>Physician Council Members-at-Large – Role Description</u></p> <p><i>Need to insert a description of the role of the Physician Members-at-Large.</i></p> <p><i>The Physician Council Members-at-Large are the only members of the Leadership Council who do not have their roles described in the Bylaws.</i></p> <p><i>Insert in Article 2.3. (See highlighted text in column 3.)</i></p>	<p>2.3. Physician Council Members-at-Large</p> <p>There will be no more than five (5) Leadership Council Members-at-Large, who are physicians, nominated from MTC member hospitals to serve on the Leadership Council. Their terms will be 2 years and staggered. They will be appointed by the Executive Board Meetings.</p>	<p>2.3. Physician Council Members-at-Large</p> <p>There will be no more than five (5) Leadership Council Members-at-Large, who are physicians, nominated from MTC member hospitals to serve on the Leadership Council. <i>The Physician Council Members-at-Large help to build engagement among trauma physicians and the MTC as a whole, broaden the perspectives on the Leadership Council, open greater opportunity for dialogue, and share expertise and skills.</i> Their terms will be 2 years and staggered. They will be appointed by the Executive Board Meetings.</p>	<p>This is new, clarifying language. Otherwise, it is not clear what role they serve</p> <p>The inserted language comes from our recruiting memo for Physicians-at-Large.</p>
<p>2.) <u>Redundant Sentence:</u></p> <p><i>There is a sentence that appears in both Article 4.1 OFFICERS and in Article 4.3.a TERMS. The sentence reads: “Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board.” This sentence really belongs in 4.3.a, TERM, and should be deleted from 4.1 OFFICERS..</i></p> <p><i>In addition, there are other sentences in 4.1 that speak to the Officers’ TERMS and therefore should be moved to 4.3.a. TERM (see highlighted text, next page.)</i></p>	<p>4.1 Officers</p> <p>The Executive Officers of the Coalition shall consist of a President, President-Elect, Immediate Past-President, a Secretary, Treasurer, and a Treasurer-Elect. The Executive Board may also appoint such other officers and agents as the Executive Board shall deem necessary for the transaction of business of the Coalition. Executive officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate-Past President (who should serve a 1 year term) in the President’s first year of office and a President-Elect (who should serve a 1 year term) in the President’s second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 1 year term) in the Treasurer’s second year of office.</p>	<p>4.1 Officers</p> <p>The Executive Officers of the Coalition shall consist of a President, President-Elect, Immediate Past-President, a Secretary, Treasurer, and a Treasurer-Elect. The Executive Board may also appoint such other officers and agents as the Executive Board shall deem necessary for the transaction of business of the Coalition. Executive officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate Past President (who should serve a 1 year term) in the President’s first year of office and a President-Elect (who should serve a 1 year term) in the President’s second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 1 year term) in the Treasurer’s second year of office.</p>	<p>The sentences that speak to Officers’ TERMS need to be <u>moved</u> from Article 4.1 OFFICERS to Article 4.3.a. TERM.</p> <p>The duplicate sentence needs to be removed from 4.1.</p>

Log of Proposed Changes to MTC Bylaws for Fall, 2021

	<p>4.3.a. Term Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board.</p>	<p>4.3.a Term Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate-Past President (who should serve a 1 year term) in the President’s first year of office and a President-Elect (who should serve a 1 year term) in the President’s second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 1 year term) in the Treasurer’s second year of office.</p>	
<p>3.) Treasurer-Elect’s Term <i>Need to restore the Treasurer-Elect position to a 2-yr term, as described when it was created in 2019. Had inadvertently been changed to a 1-year term during last Bylaws’ review.)</i> <i>The sentence in column 2 from Article 4.1 OFFICERS will be moved to Article 4.3.a TERM, and the duration of the term will be corrected. (See highlighted and deleted text in column 3.)</i></p>	<p>4.1 Officers Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate-Past President (who should serve a 1 year term) in the President’s first year of office and a President-Elect (who should serve a 1 year term) in the President’s second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 1 year term) in the Treasurer’s second year of office.</p>	<p>4.3.a Term Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate-Past President (who should serve a 1 year term) in the President’s first year of office and a President-Elect (who should serve a 1 year term) in the President’s second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 2 year term) in the Treasurer’s second year of office.</p>	<p>When the Bylaws were revised in Sept. of 2019, we created a new officer position called “Treasurer-Elect” with a term defined as 2 years. This was based on the recommendation of the current Treasurer, who was concerned about the difficult learning curve for the Treasurer, including having to learn QuickBooks™.</p> <p>When the Bylaws were re-hung by our attorney in 2020, there was an apparent miscommunication which resulted in a change of that term to 1 year. We need to correct it now.</p>

Log of Proposed Changes to MTC Bylaws for Fall, 2021

<p>4.) <u>Secretary's Term</u></p> <p><i>Need to restore the Secretary's term to a 2-yr term, as described in previous Bylaws. The listing of the term should have been included during the last Bylaws review. There is currently <u>no description</u> of the length of the Secretary's term in the current Bylaws.) 4.3.a TERM.</i></p> <p><i>Insert the description of the Secretary's term in Article 4.3.a TERM (see highlighted text in column 3).</i></p>	<p>4.3.a Term</p> <p>Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board</p>	<p>4.3.a Term</p> <p>Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate-Past President (who should serve a 1 year term) in the President's first year of office and a President-Elect (who should serve a 1 year term) in the President's second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 2 year term). The Secretary shall serve a 2 year term and can run for a second term, for a total of four (4) consecutive years.</p>	<p>When the Bylaws were revised in Sept. of 2019, the absence of a stated term for the Secretary was overlooked. We need to restore the language now.</p>
<p>5.) <u>Officers' Terms in Alternating Years</u></p> <p><i>Need to restore the description of which officers begin their terms in alternating years – and in odd vs even years. (Had inadvertently been removed during last review.)</i></p> <p><i>Insert in 4.3.a TERM (see highlighted text in column 3).</i></p>	<p>4.3.a Term</p> <p>Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board</p>	<p>4.3.a Term</p> <p>Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate-Past President (who should serve a 1 year term) in the President's first year of office and a President-Elect (who should serve a 1 year term) in the President's second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 2 year term). The Secretary shall serve a 2 year term and can run for a second term, for a total of four (4) consecutive years. The President, Immediate-Past President, and Secretary shall begin their terms in the same year (odd years). The President-Elect, Treasurer, and Treasurer-Elect shall begin their terms in the alternating year (even years).</p>	<p>This is clarifying language. The language had been present in previous Bylaws. When the Bylaws were re-hung in 2020, there was an apparent miscommunication which resulted in this section being left out. We need to correct it now.</p>

**MICHIGAN TRAUMA COALITION, INC.
AMENDED AND RESTATED BYLAWS**

These Amended and Restated Bylaws replace and supersede all existing Bylaws of Michigan Trauma Coalition, Inc.

ARTICLE I - NAME AND PURPOSES

1.1 Name. The name of the organization is Michigan Trauma Coalition, Inc. (the "**Coalition**").

1.2 Purposes. The purposes for which the Coalition is organized are as follows:

- a. Maintain a voluntary organization of trauma centers and other interested health-related organizations as an advocate for continuous improvement in the education, treatment, and prevention of traumatic injury across the State of Michigan;
- b. Promote greater awareness in the executive and legislative branches of state government, the health care community, and the general public of the importance of traumatic injury as a major public health problem in the State of Michigan;
- c. Promote and support development and implementation of regional and statewide systems to ensure the citizens of the State of Michigan have appropriate pre-hospital, hospital, and rehabilitative services for traumatic injury;
- d. Identify important issues in the provision of care related to injured persons in the State of Michigan and develop, coordinate, and implement education to optimize trauma care in the State of Michigan;
- e. Advocate for development of evidence-based programs for prevention and care of traumatic injury;
- f. Function as a resource to maintain contact with local and state elected officials regarding trauma care;
- g. Provide networking opportunities for trauma professionals and trauma centers;
- h. Coordinate for special committees, projects, or grants of other 501(c)(3) agencies (as approved by the Executive Board); and
- i. Any and all other purposes specified in the Coalition's Articles of Incorporation.

ARTICLE II - EXECUTIVE BOARD AND LEADERSHIP COUNCIL

2.1 Leadership Council. The Leadership Council of the Coalition shall consist of all Executive Officers, all Physician Council Members-at-Large, and Committee Chairs appointed by the Executive Officers (so long as such appointed Committee Chairs do not cause the total number of Leadership Council members to exceed 20). The Leadership Council is responsible for strategic planning and implementation of goals for the organization according to its mission, vision, and values.

2.2 Executive Board. The Executive Board shall consist of the following officers of the Coalition: (i) the President, (ii) the Immediate-Past President, (iii) President-elect, (iv) Treasurer, (v) Treasurer-Elect, and (vi) Secretary (collectively, the “**Executive Officers**”). The Executive Board shall serve as a steering committee for the Leadership Council and will govern, provide organizational direction, and manage the day-to-day business and affairs of the Coalition.

2.3 Physician Council Members-at-Large. There will be no more than five (5) Leadership Council Members-at-Large, who are physicians, nominated by and from Active Members to serve on the Leadership Council. *The Physician Council Members-at-Large help to build engagement among trauma physicians and the MTC as a whole, broaden the perspectives on the Leadership Council, open greater opportunity for dialogue, and share expertise and skills.* Their terms will be 2 years and staggered to the extent possible. They will be appointed by the Executive Board Meetings

Commented [MW1]: The Physicians-at-Large are the only members of the Leadership Council who do not have their roles described in the Bylaws. Need clarity that they are not part of the Executive Board. This description of their role comes from our MTC physician recruiting memo.

2.4 Meetings of Executive Board and Leadership Council.

a. Regular Meetings – Executive Board. Regular meetings of the Executive Board shall be held at such times and such places as the President may determine. The Executive Board shall schedule at least four (4) meetings per year. An Executive Officer is required to attend at least 75 percent of the regular meetings unless such individual has a valid reason for non-attendance. Notice of the time, place if any, record date, applicable means of remote communication if any, and purpose of such meeting will be given by an Executive Officer (or agent thereof) to each Executive Board member, either personally, by mail, or by electronic transmission, not less than 10 days nor more than 60 days before the meeting.

b. Regular Meetings – Leadership Council. Regular meetings of the Leadership Council shall be held at such times and such places as any majority of the Leadership Council members may determine. The Leadership Council shall schedule at least two (2) Leadership Council meetings per year. Each Leadership Council member is required to attend at least 50 percent of the regular meetings per year unless such individual has a valid reason for non-attendance. Each Leadership Council member must attend at least one general membership meeting per year unless such individual has a valid reason for non-attendance. Notice of the time, place if any, record date, applicable means of remote communication if any, and purpose of such meeting will be given by an Executive Officer (or

agent thereof) to each Leadership Council member, either personally, by mail, or by electronic transmission, not less than 10 days nor more than 60 days before the meeting.

c. Special Meetings. Special meetings of the Executive Board or the Leadership Council shall be held whenever called by an Executive Officer. Due notice of any special meeting, which may be waived, shall be given by an Executive Officer (or agent thereof), in writing or through electronic communication, not later than the day preceding the meeting.

d. Waiver. Attendance at a meeting of the Executive Board or Leadership Council constitutes a waiver of notice of the meeting, except where the attendee attends the meeting for the purpose of objecting to the transaction of any business because the meeting was not properly convened. In all cases, notices will be deemed delivered immediately upon personal delivery or electronic transmission delivery and three days after deposit in mail.

e. Quorum. A majority of the Executive Officers constitutes a quorum for the transaction of business at an Executive Board meeting. A majority of the Leadership Council members constitutes a quorum for the transaction of business at a Leadership Council meeting. The affirmative vote of a majority present at a meeting at which a quorum is present constitutes the action of that meeting.

f. Action Without a Meeting. Action may be taken by the Executive Board or Leadership Council without a meeting if, before or after the action, consents in writing, setting forth the action to be taken, are signed by a majority of the Executive Board or Leadership Council members, as applicable.

g. Meetings by Electronic Communication. An Executive Officer or Leadership Council member may participate in a meeting by means of conference telephone or other means of remote communication by means of which all persons participating in the meeting can communicate with each other. Participation in a meeting by this method constitutes presence in person at the meeting.

h. Report on the Leadership Council Activities. All actions and votes of the Leadership Council will be communicated through meeting minutes or written consents to the Members through a “**Members only**” web page or portal, or emailed to Members, or by any other method approved by the Executive Board and the Leadership Council.

i. Report on the Executive Board Activities. All actions and votes of the Executive Board will be communicated through meeting minutes or written consents to the Executive Board and Leadership Council through a “**Leadership Council only**” web page or portal, or emailed to Leadership Council Members, or by any other method approved by the Executive Board.

ARTICLE III - MEMBERS

3.1 Membership. Under the Michigan Nonprofit Corporation Act (the "**Act**"), a corporation organized upon a nonstock basis shall be organized upon either a membership basis or a directorship basis. The Coalition is organized on a membership basis, and pursuant to the Act, shall have members. Specifically, the Coalition shall have two (2) classes of members: Active Members and Associate Members (collectively, the "**Members**").

3.2 Active Members.

a. Eligibility. A Michigan hospital will be eligible to apply for membership in the Coalition as an Active Member if it is: (1) ACS verified, (2) seeking ACS verification, (3) designated by the State of Michigan as a trauma center, or (4) seeking designation by the State of Michigan as a trauma center.

b. Admission. The Executive Board and Leadership Council will set forth the application process for applicants applying for membership as Active Members. An applicant will be admitted as an Active Member only upon approval of the Executive Board.

3.3 Associate Members.

a. Eligibility. Individuals and entities that do not meet the eligibility requirements of Section 3.2.a may apply for membership in the Coalition as an Associate Member.

b. Admission. The Executive Board and Leadership Council will set forth the application process for applicants applying for membership as Associate Members. Associate Members may be providers or non-providers. An applicant will be admitted as an Associate Member only upon approval by the Executive Board.

c. Limitations. Associate Members may not hold office or chair committees. The Executive Board and Leadership Council will determine under what circumstances Associate Members can engage in Coalition activities at member prices.

3.4 Non-Transferability. Membership in the Coalition is not transferable or assignable. If a Member transfers or assigns, or attempts to transfer or assign, their membership in the Coalition, then the Executive Board will have the option to terminate the Member's membership.

3.5 Annual Dues. Members will pay annual dues in the amounts determined by the Executive Board and Leadership Council. The annual dues of Active Members and Associate Members may differ.

3.6 Liability of Members. No Member shall be personally liable for any of the Coalition's debts, liabilities, or obligations, unless the Member has agreed in writing to be liable for such debt, liability, or obligation.

3.7 Removal of Members. A Member may be removed as a Member at any time and for any reason by the affirmative vote of 2/3rds of the Executive Board.

3.8 Voting.

a. Associate Members. Associate Members have no voting rights. However, Associate Members shall: (a) receive notices of annual meetings, regular meetings, and special meetings of the Members, and (b) have the right to participate in discussions at such meetings.

b. Active Members. Each Active Member will have one (1) vote on all matters for which Active Members are authorized to vote by the Act or these Bylaws, including, but not limited to, final approval of the Coalition's annual budget as approved by the Executive Board, Bylaws, and the election of Executive Officers. Each Active Member must designate one individual to vote on behalf of such Active Member. The default voting representative of each Active Member will be the manager of the trauma program/service of each Active Member. If the Active Member has more than one trauma program manager, the member will notify the Coalition of its voting representative prior to all elections.

3.9 Quorum. At any meeting of the Members, a quorum shall be a majority of the Active Members. Action in all matters except as otherwise specified within these Bylaws shall be decided by the affirmative vote of a majority of the Active Members present and voting at a meeting at which there is a quorum. The Active Members present in person or by proxy at such meeting may continue to do business until adjournment, notwithstanding the withdrawal of enough Active Members to leave less than a quorum.

3.10 General Membership Meetings.

a. Regular Meetings of the Members. Four (4) regular meetings of the Members shall be held each calendar year at such time and place set by the Executive Board. One of the regular meetings shall serve as the annual meeting for the purposes of electing Executive Officers, approval of the annual budget, hearing reports, and transacting other business. Written notice of the time, place, and purposes of such meetings shall be given by an Executive Officer (or agent thereof) to all Members not less than ten (10) nor more than sixty (60) days before the date of the meeting, either personally, by mail, or by electronic transmission.

b. Special Meetings. Special meetings of the Members may be called upon the written request of the President, by vote of the Executive Board, by vote of the Leadership Council, or the written request of 20% of the Active Members. Notice of any

special meeting, which may be waived, shall be given by an Executive Officer (or agent thereof) to all Members not later than the day preceding the meeting, either personally, by mail, or by electronic transmission.

3.11 Waiver of Notice. A Member may waive notice of a meeting. Attendance of a Member at a meeting constitutes a waiver of notice of the meeting, except where the Member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. In all cases, notices will be deemed delivered immediately upon personal delivery or electronic transmission delivery and three days after deposit in mail.

3.12 Meetings by Electronic Communication. A Member may participate in a meeting of Members by electronic communications by which all persons participating in the meeting may hear each other, if all participants are advised of the electronic communication in use and the names of the participants in the conference are divulged to all participants. Participation in a meeting pursuant to this section constitutes presence in person at the meeting.

3.13 Proxy. Except as otherwise provided in the Articles of Incorporation or these Bylaws, an Active Member may authorize another person to act for the Active Member by proxy. A proxy shall be signed by the Active Member or an authorized agent or representative. A proxy is not valid after the expiration of three (3) years from its date, unless otherwise provided in the proxy.

3.14 Action without a Meeting. Action may be taken by the Members without a meeting if, before or after the action, consents in writing, setting forth the action to be taken, are signed by a majority of the Members eligible to vote on the particular action.

ARTICLE IV - OFFICERS

4.1 Officers. The Executive Officers of the Coalition shall consist of a President, President-Elect, Immediate Past-President, a Secretary, Treasurer, and a Treasurer-Elect. The Executive Board may also appoint such other officers and agents as the Executive Board shall deem necessary for the transaction of business of the Coalition. ~~Executive Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate Past President (who should serve a 1 year term) in the President's first year of office and a President Elect (who should serve a 1 year term) in the President's second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer Elect (who should serve a 1 year term) in the Treasurer's second year of office.~~

Commented [MW2]: This sentence is repeated below in Article 4.3.a. (Term and Removal). Removing it from this section eliminates a redundancy.

Commented [MW3]: This section, beginning with the sentence "The purpose of the stagger," further explains the "staggered terms" mentioned in the prior sentence. It too should be moved to Article 4.3.a. "Term and Removal" below..

4.2 Election. All Executive Officers of the Coalition shall be elected by the Active Members. Except where an Executive Officer is appointed to fill a vacancy pursuant to Paragraph 4.4, below, each Executive Officer's term shall begin on the first day of the Coalition's fiscal year.

4.3 Term and Removal.

a. Term. Officers of the Executive Board shall (to the extent feasible) serve staggered terms of one to two years each, depending on the office, except when filling a vacancy on the Executive Board. *The purpose of the stagger is to endeavor that: (A) the President (who should serve a 2 year term) will have an Immediate-Past President (who should serve a 1 year term) in the President's first year of office and a President-Elect (who should serve a 1 year term) in the President's second year of office, and (B) the Treasurer (who should serve a 2 year term) will have a Treasurer-Elect (who should serve a 2 year term). The Secretary shall serve a 2 year term and can run for a second term, for a total of four (4) consecutive years. The President, Immediate-Past President, and Secretary shall begin their terms in the same year (odd years). The President-Elect, Treasurer, and Treasurer-Elect shall begin their terms in the alternating year (even years).*

a.b. Removal. Any Executive Officer may be removed from office by the Active Members, with or without cause, at a duly held meeting, provided that not less than thirty (30) days notice is given to each voting member that such consideration will be on the agenda. The removal would require a 2/3 vote of the Active Members.

4.4 Vacancies. Vacancies of Officers shall be filled as follows:

- a. A vacancy for an unexpired term of office of Secretary may be filled by the Executive Board until a new Secretary is nominated and elected by the Active Members to fill the remainder of the term.
- b. A vacancy for President-Elect or Treasurer-Elect must be filled by nomination and a vote of the Active Members.
- c. In the event of a vacancy in the office of President in the first year of the President's term, the Immediate Past-President shall automatically become President until a new President is nominated and elected by the Active Members to fill the remainder of the term. The Immediate Past-President may run to fill the remainder of the term.
- d. In the event of a vacancy in the office of President in the second year of the President's term, the President-Elect shall automatically become President for the remainder of the term.

Commented [MW4]: The current Bylaws contain no reference to the length of the Treasurer's term of office. This was present in the 2019 Bylaws but was inadvertently omitted in this version. This sentence restores the language about the Secretary's term of office.

Commented [MW5]: The Treasurer-Elect term was intended to be a 2-yr term when it was created in 2019. It was inadvertently changed to a one-yr term during the Bylaws review of 2020-21. We can restore it to a 2-yr term now.

Commented [MW6]: These final two sentences in Article 4.3.a. restore language regarding which terms begin in which alternating years; adding 'odd/even years' to the sentences adds more clarity. This language re: which terms begin in alternating years was inadvertently left out during the bylaws review of 2020-21.

e. In the event of a vacancy in the office of the Treasurer, the Treasurer-Elect shall automatically become Treasurer for the remainder of the term.

4.5 Duties of Officers. The Executive Officers of the Coalition shall be charged with such duties and authority as usually appertains to such offices, except that the duties may be varied or added to by the Executive Board. Unless altered by resolution of the Executive Board and Leadership Council, the specific duties of each office are as set forth below.

a. President. The President will be the principal executive officer of the Coalition and will in general supervise and control all of the business and affairs of the Coalition. The President will preside over all meetings of the Coalition. The President will serve as the Coalition's official representative and spokesperson, except as otherwise provided by the Executive Board and the Leadership Council. The President, another Executive Board member or designated "agent," along with the Treasurer will have signing privileges for the Coalition accounts as described in Coalition financial policies. The President may sign any deeds, mortgages, bonds, contracts, or other instruments which the Executive Board has authorized to be executed, except in cases where the signing and execution thereof is expressly delegated by the Executive Board or by these Bylaws or by statute to some other officer or agent of the Coalition; and in general will perform all duties incident to the office of President and such other duties as may be prescribed by the Executive Board from time to time. The President will serve as an ad hoc member of all Committees. The President shall succeed to the office of Immediate Past-President upon expiration of the President's term of office.

b. President-Elect. The President-Elect will report to the President and will perform such duties and have such powers as may be assigned by the President or Executive Board from time to time. The President-Elect shall succeed to the Office of President at the conclusion of the President's term(s). In the absence or disability of the President or when the President is unable or unwilling to perform as necessary, the President-Elect (or Immediate-Past President) will perform the duties and exercise the powers of the President as outlined in Article 4.5.a.

c. Secretary. The Secretary will record the minutes of the Executive Board, the Leadership Council, and the general membership meetings of the Coalition, and provide notice of the meetings. The Secretary will be responsible for providing the meeting minutes of the Leadership Council and the general membership meetings to the President, who will assure that the minutes are posted on the "**Member's only**" section of the Coalition webpage or portal. The Secretary will maintain attendance records for the Executive Board and the Leadership Council. The Secretary will also be custodian of the Coalition's records and correspondence and perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President or by the Executive Board.

d. Treasurer. The Treasurer will have charge and custody of and be responsible for all funds and securities of the Coalition. The Treasurer, or an agent or agents appointed by the Executive Board, will receive and give receipts for monies due and

payable to the Coalition from any source whatsoever, and deposit all such monies in the name of the Coalition in such financial institutions as are selected by the Coalition. The Treasurer will oversee such duties performed by the agent or agents, and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the President or by the Executive Board. The Treasurer, or an agent of the Executive Board, will also be responsible for overseeing day to day finances, collecting and tracking dues, and communicating with any contracted accountant. The Treasurer will be responsible for providing quarterly statements to the Executive Board, the Leadership Council, and to the Members. The Treasurer will be responsible for ensuring that all tax paperwork for the Coalition is filed on time by the contracted accountant. The President, another Executive Board member or designated “agent,” along with the Treasurer will have signing privileges for the Coalition accounts as described in Coalition financial policies.

e. Treasurer-Elect. The Treasurer-Elect shall assist the Treasurer and shall substitute for the Treasurer when required. The Treasurer-Elect shall in general, perform all duties customarily incident to the office of Treasurer- Elect and such other duties as may be prescribed by the Executive Board. The Treasurer-Elect shall succeed to the office of Treasurer upon expiration of the Treasurer’s term of office, or in the event of the death, resignation, removal, or incapacity of the Treasurer.

f. Other Officers. The Executive Board may appoint other officers. Those officers shall perform the duties assigned to them by the Executive Board.

ARTICLE V - COMMITTEES

5.1 Committee Chairs. Committee Chairs are selected by each committee. Each committee chair will serve on the Coalition’s Leadership Council for the duration of their tenure as a committee chair, for up to two terms of two (2) years each (or such longer term as may be approved by the Executive Board).

5.2 Committees. The Executive Board, by resolution, may designate and appoint (and also remove) one or more committees, task forces, work groups, special interest groups, forums, and other subgroups (each a “committee”). Each committee shall have the responsibilities and authority delegated to it by the Executive Board.

5.3 Appointment of Committees. Each committee will select its own chair, or a chair may be designated by the Executive Board. Committee may also elect other officers and sub-committees as determined by their members.

5.4 Committee Chair Responsibilities. Each Committee chair is responsible for providing minutes of quarterly meetings to the Executive Board or its agent for posting on the “**Members only**” page of the Coalition’s website and submitting written quarterly

reports to the Executive Board prior to the Board meetings and to the general membership prior to the General Membership Meetings. The Committee chair will have the power to admit and remove committee members.

5.5 Authority of Committees. A committee shall have and exercise such authority as is delegated to it by the Executive Board. Notwithstanding the generality of the foregoing, no committee shall have the authority to:

- a. amend, alter, or repeal the Bylaws;
- b. elect, appoint, or remove any member of the Executive Board or the Leadership Council;
- c. amend or restate the Articles of Incorporation;
- d. adopt a plan of merger or plan of consolidation;
- e. authorize the dissolution of the Coalition or the revocation of a dissolution;
- f. authorize the sale, lease or exchange of all or substantially all of the assets and property of the Coalition; or
- g. amend, alter, or repeal any resolution of the Executive Board or the Leadership Council, which by its terms provides that it shall not be amended, altered or repealed by the committee.
- h. The designation and appointment of any committee and the delegation of authority to that committee shall not operate to relieve the Executive Board, the Leadership Council, or any individual Council Member, of any responsibility imposed upon it or the Council Member by law.

5.6 Meetings and Rules.

- a. Meeting Schedule. Committees shall establish a regular schedule for meetings. Committees shall have at least four (4) meetings per year.
- b. Meeting Voting and Quorums. Unless otherwise provided in the resolution of the Executive Board designating a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

c. Meetings by Electronic Communication. A member of a committee may participate in a meeting by means of conference telephone or other means of remote communication by means of which all persons participating in the meeting can communicate with each other. Participation in a meeting by this method constitutes presence in person at the meeting.

5.7 Actions. The committee will develop, implement and evaluate action plans that support the goals and objectives of the Coalition. Each committee will submit a budget to the Treasurer for Executive Board discussion that supports the identified goals and objectives by fall quarter. All committee actions that require Coalition funds must be approved by the Executive Board

5.8 Rules. Each committee may adopt rules for its own government not inconsistent with these Bylaws or with rules adopted by the Executive Board or the Leadership Council.

ARTICLE VI - CONTRACTS, CHECKS, DEPOSITS AND FUNDS

6.1 Contracts. The Executive Board may authorize any officer or officers, agent or agents of the Coalition, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Coalition, and such authority may be general or confined to specific instances.

6.2 Checks, Drafts, Etc. All checks, drafts, or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Coalition, shall be signed by such Executive Officer or Executive Officers, agent or agents of the Coalition, and in such manner as shall from time to time be determined by resolution of the Executive Board. In the absence of such determination by the Executive Board, such instruments shall be approved in writing by the Treasurer or the President of the Coalition if greater than \$5,000.

6.3 Deposits. All funds of the Coalition shall be deposited from time to time to the credit of the Coalition in such financial institutions as the Executive Board may select.

6.4 Gifts. The Executive Board may accept on behalf of the Coalition any contributions, gift, bequest or devise for the general purpose or for any special purpose of the Coalition.

6.5 Net Earnings. No part of the net earnings of the Coalition shall be distributed to, or inure to the benefit of, any Leadership Council Member, member, contributor or private person.

ARTICLE VII - FISCAL YEAR

7.1 Fiscal Year. The fiscal year of the Coalition shall begin on January 1 and end on December 31, unless otherwise established by the Executive Board.

ARTICLE VIII - BOOKS AND RECORDS

8.1 Books and Records. The Coalition shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the Members, the Executive Board, the Leadership Council, and any Committees, and shall keep at its registered or principal office a record giving the names and addresses of the Members and the Leadership Council Members. Requests for inspection or copies of member lists, distribution of materials, or contacts will be submitted to the Executive Board for review and decision on participation in accordance with the Act.

ARTICLE IX - INDEMNIFICATION

9.1 Indemnification to Fullest Extent Permitted. The Coalition shall indemnify to the fullest extent now or hereafter permitted by law (including advancement of expenses) any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit or proceeding, whether civil, criminal, administrative or investigative and whether formal or informal, by reason of the fact that he or she is or was an Executive Officer, Executive Board member, Member, Leadership Council member, officer, or agent of the Coalition, against expenses (including attorneys' fees), penalties, fines, judgments and amounts paid in settlement actually and reasonably incurred in connection with such action, suit or proceeding if he or she acted in good faith and in a manner reasonably believed to be in or not opposed to the best interests of the Coalition, and with respect to any criminal action or proceeding, had no reasonable cause to believe such conduct was unlawful.

9.2 Indemnification Not Exclusive. The indemnification or advancement of expenses provided under Section 9.1 is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under the Articles of Incorporation, Bylaws or a contractual agreement. However, the total amount of expenses advanced or indemnified from all sources combined shall not exceed the amount of actual expenses incurred by the person seeking indemnification or advancement of expenses.

9.3 Continuation of Indemnification. The indemnification provided for in Section 9.1 continues as to a person who ceases to be an Executive Officer, Executive Board member, member, Leadership Council member, officer, or agent of the Coalition and shall inure to the benefit of the heirs and personal representatives of the person.

9.4 Insurance. The Coalition shall have power to purchase and maintain insurance on behalf of any person who is or was an Executive Officer, Executive Board member, member, Leadership Council member, officer, or agent of the Coalition against any liability asserted against, and incurred by him or her in any such capacity or arising out of his or her status as such, whether or not the Coalition would have the power to indemnify him or her against such liability under the provisions of these Bylaws.

ARTICLE X - PARLIAMENTARY AUTHORITY

10.1 Parliamentary Authority. The rules contained in Robert's Rules of Order, current edition, shall govern meetings of the Coalition in all cases in which they are applicable.

ARTICLE XI - DISSOLUTION

11.1 Dissolution. There shall be a vote of the Active Members to dissolve the Coalition in accordance with the laws of Michigan. Upon dissolution or winding up of the affairs of the Coalition, whether voluntary or involuntary, the assets for the Coalition, after all debts have been provided for, then remaining in the hands of the Coalition shall be distributed, transferred, conveyed, delivered and paid over, in such amounts as the Active Members may determine or as may be determined by a court of competent jurisdiction upon application of the Active Members, exclusively to charitable, religious, scientific, literary, educational or social welfare organizations which would then qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended.

ARTICLE XII - AMENDMENTS

12.1 Amendments. These Bylaws may be altered or amended by the affirmative vote or consent of the Active Members. These Bylaws may not be amended by the Executive Board.

Bylaws last updated and approved, _____, 2021,

31443:00002:5158738-1



Eileen Worden, RN
State Trauma Manager
Bureau of EMS, Trauma, and
Preparedness
MDHHS



Legislative Advocacy & Outreach Committee

Lobbyist's Report

Sandi Jones

Muchmore Harrington Smalley and Associates, LLC

9/14/2021

**Michigan
Trauma
Coalition**



mitrauma.org



We now have a quarterly email newsletter.

Be on the lookout for further editions!

Michigan Trauma Coalition 

The MTC Dispatch

A Quarterly Newsletter from the Michigan Trauma Coalition - Summer 2021

Michigan House of Representatives Introduces 2021 Trauma Funding Bill

Now is the time to let your voice be heard by Michigan Legislators.

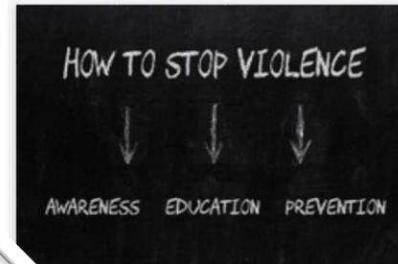
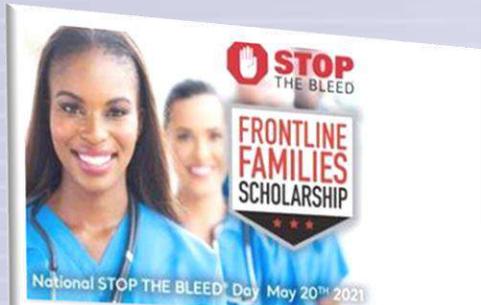
Michigan needs a fully-funded statewide trauma system to save lives following life-threatening injuries. Unless the legislature acts now to support **House Bill 5094**, introduced by Mary Whiteford, R-Allegan, our current trauma system will have its funding cut in half beginning October 1, 2021.

Upcoming MTC Educational Opportunities

Trauma Advanced Registrar Prep (TARP)



Thank you to our web bloggers!



Violence Prevention During a Pandemic

Nicole Matthews, RN Injury Prevention Coordinator Safe Kids Greater Flint Hurley Medical Center – Flint, Michigan Violence. What does it mean to you? This topic profoundly resonates with me as ... [Read More](#)



National STOP THE BLEED® – Frontline Families Scholarships

April 15, 2021 | [laurawalker](#)

Laura Walker, RN, BSN, EMT, CFRN
Trauma Education and Outreach Injury Prevention Specialist

We are always looking for more members to write blogs and articles!
Email your blog ideas to MTCNews@mitrauma.org

Home About Membership Committees/SIGs Education/Events Prevention Legislative Resources MI Trauma System





Lobbyist's Report

- ✓ Trauma Funding Sunset HB 5094- Expect a vote in the month of September
- ✓ Reaching out to your legislator- now is the time!
- ✓ Support from MDHHS and MCEP-



Legislative Matters/Advocacy

The Michigan Trauma Coalition is committed to taking an active role in the development and passage of trauma system legislation and funding support in both Lansing and Washington, D.C. The Michigan Trauma Coalition is proud of the many elected officials who work to support trauma system legislation and funding.

Find your elected officials here.

Advocacy

Show your support for legislation that matters and advocate for trauma system funding. Via this [link](#), you can find information about how to contact Senators and Representatives to make sure your story is heard. You can also find information on current or past legislation regarding trauma systems in the state. Support trauma system legislation in Michigan!

Search Here

SEARCH

Booster seats can reduce the risk of serious injury by 45% compared to seat belts alone. (Safe Kids)





[Home](#)

[About](#)

[Membership](#)

[Committees/SIGs](#)

[Education/Events](#)

[Prevention](#)

[Legisla](#)

Find your elected officials

To find your elected officials, simply enter your address below and click "Submit." Once you submit the form, you will be taken to the Ballotpedia website, which will list your elected officials.

Address *

Enter an address, such as 555 Main St., Ann Arbor, MI 48104

SUBMIT



Contacting Your Legislator

- ✓ Consider using the legislative letter template on www.mitrauma.org
- ✓ Be personal and give a short example of how trauma funding is important
- ✓ Ask for their support for the legislation
- ✓ Thank them for their support



Final Discussion / Adjourn



Breakout Sessions

Breakout 1

Topic: The Importance of Team Communication in PIPS

Presenter: Penny Stevens, DNP, RN, CPNP-AC

Moderator: Chris Stimson, BS, RN, CEN

Breakout 2

Topic: Lawnmower Injuries in Pediatric Patients

Presenter: Lindsey Jelsma, DNP, RN, CPNP-PC

Moderator: Erica Surman, BSN, RN, TCRN

Thank you to session presenters & moderators



Breakout Sessions

Breakout 3

Topic: EMS Record Retrieval Tips

Presenters: Jakob Taube, RN, BSN & Johnny Wagner, BS-IT/AN, EMT-P

Moderator: Jane Riebe-Rodgers, MPH, CSTR, CAISS

Thank you to session presenters & moderators